

Email: clerk@cheswardineparishcouncil.org.uk

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11th February 2025

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting** of **Cheswardine Parish Council** which will be held on **Tuesday 18th February 2025 at 7:00pm at the Parish Hall, Podmore Road, Cheswardine, TF9 2FA.**

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 21st January 2024 and discuss any matters arising which are not specific items on this agenda.

5. Co-Option

To consider the co-option of declared individuals to fill the current vacant seat.

6. Policing Matters

To receive a report from the local PCSO and neighbourhood policing team.

7. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

8. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

9. Reports from Parish Council Representatives – To receive reports from.

- a) Parish Hall report
- b) Bus service

CHESWARDINE

PARISH COUNCIL

10. Playing Field, Playground and Car Park

- a) To receive any updates, discuss any matters relating to and make any required decisions.
- b) To consider the removal of the BMX equipment and the received quote.
- c) To consider any required actions regarding issues with dogs on the playing field.

11. Highways/Environmental Health matters

To consider any issues which may impact the Parish.

12. Clerks Report

To receive a report from the Clerk.

13. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

- a) To ratify any comments submitted to the planning authority since the last meeting of the Council.

Reference	25/00243/OHL
Address	Wharf Caravan Park Caravan Site Goldstone Cheswardine Shropshire TF9 2LP
Proposal	Installation of a third wire to the existing two wire overhead line network
Deadline for Comments	14 th February 2025
25/00243/OHL Installation of a third wire to the existing two wire overhead line network Wharf Caravan Park Caravan Site Goldstone Cheswardine Shropshire TF9 2LP	

- b) To consider any planning applications which have been received since the publication of this agenda.

14. Authorisation of payments

To consider approval of payments for February 2025 (payment schedule to follow from The Clerk).

15. Risk Assessment

To review and approve the Council risk assessment document.

16. Accounting Audit

To consider a report following a member audit of entries within the council's accounting system for the 3rd quarter of the Council year 2024-25.

17. Bank Reconciliation

To verify and accept the latest bank reconciliation up to 31st December 2024.

18. Budget Review

To review and approve expenditure against the budget for the 3rd quarter of the Council year 2024-25.

19. Charity Commission Annual Returns

To receive an update regarding the annual return for Playing Field and Recreation Ground charity and consider any required decision.