

Email: clerk@cheswardineparishcouncil.org.uk

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11th June 2024

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting of Cheswardine Parish Council** which will be held on **Tuesday 18th June 2024 at 7:30pm at the Parish Hall, Podmore Road, Cheswardine, TF9 2FA.**

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Wednesday 22nd May 2024 and discuss any matters arising which are not specific items on this agenda.

5. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

6. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

7. Reports from Parish Council Representatives – To receive reports from.

- a) Parish Hall report
- b) Bus service

8. Playing Field, Playground and Car Park

To receive any updates, discuss any matters relating to and make any required decisions.

9. Highways/Environmental Health matters

To consider any issues which may impact the Parish.

10. Clerks Report

To receive a report from the Clerk.

11. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

a) To consider any planning applications which have been received since the publication of this agenda.

12. Authorisation of payments

To consider approval of payments for June 2024 (payment schedule to follow from The Clerk).

13. Internal Audit Report 2023-24

To receive and accept feedback as reported by the internal auditor

14. Annual Governance Accountability Return

To approve sections 1 and 2 of the Annual Governance Accountability Return 2023-24.

15. Notice of Public Rights

To note the dates set for the notice of public rights.

16. Standing Orders

To review the council's standing orders.

17. Personnel Policies

- a) To consider the adoption of a disciplinary policy.
- b) To consider the adoption of a grievance policy.