

Email: clerk@cheswardineparishcouncil.org.uk

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9th October 2024

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting** of **Cheswardine Parish Council** which will be held on **Tuesday 15th October 2024** at **7:30pm** at the **Parish Hall, Podmore Road, Cheswardine, TF9 2FA**.

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 17th September 2024 and discuss any matters arising which are not specific items on this agenda.

5. Policing Matters

To receive a report from the local PCSO and neighbourhood policing team.

6. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

7. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

- 8. Reports from Parish Council Representatives** – To receive reports from.
 - a) Parish Hall report
 - b) Bus service
- 9. Playing Field, Playground and Car Park**
To receive any updates, discuss any matters relating to and make any required decisions.
- 10. Playing Field – Additional Area**
To consider any required decisions relating to the management of the additional area of land.
- 11. Street Lighting**
To consider any required decisions relating to the management of Parish Council owned street lights.
- 12. Highways/Environmental Health matters**
To consider any issues which may impact the Parish.
- 13. Clerks Report**
To receive a report from the Clerk.
- 14. Planning** (Town and Country Planning Act 1990. Sched 1, para 8)
 - a) To consider any planning applications which have been received since the publication of this agenda.
- 15. Authorisation of payments**
To consider approval of payments for October 2024 (payment schedule to follow from The Clerk).
- 16. Accounting Audit**
To consider a report following a member audit of entries within the council's accounting system for the 2nd quarter of the Council year 2024-25.
- 17. Bank Reconciliation**
To verify and accept the latest bank reconciliation up to 30th September 2024.
- 18. Budget Review**
To review and approve expenditure against the budget for the 2nd quarter of the Council year 2024-25.
- 19. Street Furniture Signage**
To consider any required street furniture signage.