

CHESWARDINE

PARISH COUNCIL

Attendance

Chairman: Cllr Thomson

Councillors: Cllr Stallard, Cllr Bentley, Cllr Hislop, Cllr Millard, Cllr Partridge, Cllr Pound, Cllr Stanton, Cllr Taylor

Clerk: Mr Wayne Salisbury

Other: PC & PCSO – West Mercia Police, Cllr Rob Gittins – Shropshire Council

Public: 1

Apologies: None

Minutes of the Meeting of Cheswardine Parish Council held at the Parish Hall on Tuesday 17th September 2024

Meeting started at 7:30 p.m.

1. Welcome

The chair welcomed members and public to the meeting following the summer recess.

2. To receive apologies for absence

No apologies were received. All members in attendance.

3. Declarations of Interest

Cllr Stanton – Item 15 Grant Application

4. Minutes of the previous meeting

RESOLVED: that the minutes of the meeting held on 17th July 2024 be approved as a correct record and signed by the Chair.

5. Police

PC Mackintosh was in attendance and introduced himself to members along with a history of his association with the area.

He updated that there was not a lot to report which is a positive and that in the past 3 months, only minor domestic issues had occurred. There had been no reports of ASB or drug use which are the issues that the Parish Council had flagged on the Police charter.

Cllr Bentley raised a recent issue of small fires being lit on the playing field. This had been reported by email to PCSO Carruthers. PC Mackintosh advised to report such issues via 101 or online as they can then conduct additional patrols once specific information has been received.

It was agreed that the clerk would make an appropriate post on the Council's social media regarding the starting of fires and the reporting of such incidents.

6. Public Participation

A member of the public was in attendance and asked a question to members regarding speeding issues as well as streetlighting which remains on throughout the night. The member of the public suggested that the streetlights should switch off at 12:00am which would reduce light pollution and offer a cost saving. They also suggested that improving signage to enforce the speed limit could assist.

The Chair clarified that speeding enforcement is not within the remit of the Parish Council and any queries should be directed to highways.

Cllr Stanton raised that the Council were guided on the operational hours of street lighting and that they are on to provide a safe environment. It was also noted that streetlights denote a 30mph speed limit and if they were off, it could suggest that the speed limit is higher.

7. Shropshire Unitary Councillor's report

Cllr Gittins updated members on points which included.

- Local Plan – Dates set for next stages, will not be adopted before May 2025.
- Finance – Work ongoing to bring the budget to a balanced situation.
- Winter Fuel Payments – Lack of impact assessment. Any details of residents who are struggling can be passed to Cllr Gittins.

Cllr Taylor requested that we could put a post on social media regarding winter fuel help.

Cllr Bentley raised a point regarding the green waste bin subscription and how some residents were not aware of its introduction.

Cllr Gittins confirmed that around 30,000 residents had subscribed and approx. £2M has been raised.

The Chair raised that the subscription stickers could be peeled off the bins which would cause issues. They also raised that there was a mobile bus in Market Drayton where subscriptions could be purchased but this did not appear to have been promoted.

Cllr Stallard asked if the cost of setting the scheme up was available. Cllr Gittins did not have the information.

Cllr Hislop reported issues with a waste bin which was damaged. It was clarified that the bin belonged to the Parish Council.

8. Reports from Parish Council Representatives – To receive reports from.

a) Parish Hall

Cllr Stanton reported the Hall has been busy recently with Bingo, Barley's, local group activities, parties, and weddings. Despite this, the current year still has a deficit of £658 with expenditure exceeding income.

The Trustees have decided at their last meeting to engage an arborist to advise on reducing the size of the Cedar tree which it is now felt is too large for its position in front of the hall.

The Parish Hall AGM has now been set for 22nd October 2024 at 7pm.

Cllr Partridge raised that the cost of the hall is high and if local hirers could have a lower rate. Cllr Stanton and Cllr Taylor provided information on how the hire price is determined.

b) Bus service

Cllr Stanton reported that although things were quite slow during the school holidays journey numbers have now returned as children went back to school and child-minding duties finished.

It was confirmed that the bus service started on October 27th 2021. There have been 134 return services run (up until 4th September 2024) with 545 passengers carried.

9. Playing Field, Playground and Car Park

To receive any updates, discuss any matters relating to and make any required decisions.

Cllr Millard reported that he had received positive comments regarding the grounds maintenance now that we have a new contractor.

It was also raised that there was a recent issue with the climbing frame where it appeared that one of the bars had been kicked out. The equipment had been made safe.

It was requested if signs can be affixed to the general waste bins stating no dog waste. Cllr Pound queried as to what issue this presents us as at least a bin is being used. It was clarified that some members are involved in emptying certain bins and how it can impact that task.

Cllr Pound reported that there had been good feedback on the new picnic tables.

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Cllr Hislop queried on the progress of the national lottery funding application. Cllr Bentley updated that we are still waiting to hear if we have been successful or not.

RESOLVED: For the car park area to have a further weed spray in late October in addition to the one already completed as part of the contract.

10. Highways/Environmental Health matters

Cllr Stallard raised a report of green waste containing knotweed which had recently been dumped.

11. Clerk's Report

The clerk's report was received by members which detailed updates on the Shropshire Council survey on Parish Councils providing support and progress on the Council's banking arrangements. Correspondence from a resident relating to youth engagement was reported.

12. Clerks SLCC Membership

RESOLVED: To continue with funding the clerk's membership to the Society of Local Council Clerks for £51.84.

13. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

a) Planning applications to be considered at this meeting.

Reference	24/03345/FUL
Address	6 Queens Croft Cheswardine Market Drayton Shropshire TF9 2NT
Proposal	Replacement bay window to front elevation
Deadline for Comments	Not available
https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SJ1M30TDK2H00	

RESOLVED: To submit the following comment to the planning authority. '*Cheswardine Parish Council has no objections to this application.*'

b) To ratify any comments submitted to the planning authority since the last meeting of the Council.

Reference	24/03168/TCA
Address	1 The Old Hall High Street Cheswardine Market Drayton Shropshire TF9 2UN
Proposal	Works to trees (See Report) within Cheswardine Conservation Area
Deadline for Comments	6 th September 2024
https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=SIB0M6TD0GI00	

RESOLVED: To ratify the comment previously to the planning authority stating. '*Cheswardine Parish Council has no objections to this application.*'

c) To consider any planning applications which have been received since the publication of this agenda.

No further applications were received.

14. Authorisation of payments

RESOLVED: the schedule of payments for September 2024 correctly states the invoices presented and that **£925.66** is approved to be paid. **£1061.49** has been paid under 5.5B and **£2168.77** has been paid under 5.5A. A payment for £30,000 was raised to transfer funds into the new bank account (as detailed on page 745).

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Cllr Partridge left the meeting at 9:01pm

15. Grant Application

It was agreed that Cllr Stanton would have dispensation to allow him to speak within the item. It was noted that he would not have voting rights.

Cllr Stanton gave details on the background of the bus operation along with costings.

Members discussed the application and offered opinions on if the Parish Council should subsidise the bus service any further.

RESOLVED: that the application to provide a grant is declined on the basis that the Parish Council already provides a contribution.

16. Accounting Audit

RESOLVED: To approve the presented accounting audit for quarter 1 as completed by Cllr Bentley. (as detailed on page 746)

17. Financial Regulations

RESOLVED: that the updated financial regulations are adopted into use.

18. VE Day 2025

Cllr Hislop shared a guide with members regarding the VE celebrations in 2025. It was noted that other groups in the Parish will need to be asked if they wish to do anything to mark the event which can be discussed further at a future meeting.

Cllr Stanton expressed concerns of it taking place on a weekday and the issues that could present.

19. Defibrillators

Cllr Bentley raised that they would complete an audit of all devices to establish who is responsible for checking them. It will also be determined what consumables are required.

Meeting concluded at 9:24 pm.

Chairman..... Date.....

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As resolved under Item 14.

Cheswardine Parish Council Schedule of Payments

17th September 2024

	Date of Debit or Cheque Raised	Recipient	Purpose	£	£	Payment Method	Power of expenditure	Scribe
1	18/09/2024	HMRC	Tax & Contributions on Clerks salary - September	101.00		BT - Unity Trust	LGA 1972 S 112	Yes
2	18/09/2024	W Salisbury	Clerk Salary - September	404.66		BT - Unity Trust	LGA 1972 S 112	Yes
3	18/09/2024	W Salisbury	Giff Gaff - Phone Monthly Payment - July	6.00			LGA 1972 S 111	Yes
4	18/09/2024	W Salisbury	Giff Gaff - Phone Monthly Payment - August	6.00	29.10	BT - Unity Trust	LGA 1972 S 111	Yes
5	18/09/2024	W Salisbury	Mileage (16th July 38 miles x 0.45)	17.10			LGA 1972 S 112	Yes
6	18/09/2024	Cheswardine Parish Hall	D Day Event Costs	390.90		BT - Unity Trust	LGA 1972 S 145	Yes
Total				925.66				

Payments made as resolved under the approved payments list 5.5b								Scribe
7	12/08/2024	Shropshire Council	Streetlighting - Joint Energy Agreement	269.09		BT - HSBC	Highways Act 1980 s301	Yes
8	18/07/2024	Shropshire Plant Hire	Grass Cutting - 15th July	162.00		BT - HSBC	Open Spaces Act 1906 ss9 & 10	Yes
9	25/07/2024	BT	Parish Hall Broadband - July 2024	32.53		DD - HSBC	LGA 1972 S 133	Yes
10	29/08/2024	BT	Parish Hall Broadband - August 2024	32.53		DD - HSBC	LGA 1972 S 133	Yes
11	01/08/2024	PG SKIPS	Rubbish Removal - Skip Emptied 19/07/24	29.84		BT HSBC	Litter Act 1983 ss.5	Yes
12	18/09/2024	PG SKIPS	Rubbish Removal - Skip Emptied 16/08/24	29.84		BT - Unity Trust	Litter Act 1983 ss.5	Yes
13	20/08/2024	HMRC	Tax & Contributions on Clerks salary - August	101.20		BT - HSBC	LGA 1972 S 112	Yes
14	20/08/2024	W Salisbury	Clerk Salary - August	404.46		BT - HSBC	LGA 1972 S 112	Yes
Total				1061.49				

Payments made under Financial Regulations 5.5a to avoid late payment								
	Date of Debit or Cheque Raised	Recipient	Purpose	£	£	Cheque No / Payment Method	Power of expenditure	Scribe
15	12/08/2024	Glasdon	Picnic Benches x 2 (as resolved at July 2024 meeting)	426.77	1726.77	BT - HSBC	Open Spaces Act 1906 ss9 & 10	Yes
	650.00			BT - HSBC				
	650.00			BT - HSBC				
16	29/08/2024	Shropshire Plant Hire	Grounds Maintenance Contract - Aug (Contract resolved at July meeting)	424.00		BT - HSBC	Open Spaces Act 1906 ss9 & 10	Yes
	22/07/2024	HSBC	Bank Charges - To 30/06/24	8.00		Bank Charge	LGA 1972 S 111	Yes
	22/08/2024	HSBC	Bank Charges - To 31/07/24	10.00		Bank Charge	LGA 1972 S 111	Yes
Total				2168.77				

17/09/2024	Transfer between Council Bank Accounts - from HSBC to Unity Trust	£30,000		101487			Yes
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Invoices checked and verified at the meeting held on 17th September 2024

Cllr Millard 17/09/24

Cllr - Proposer - Sign & Date

Cllr Stanton 17/09/24

Cllr - Seconder - Sign & Date

DEPOSITS RECEIVED		
July & Aug 2024		
Date	Total	From
01/07/2024	£75.13	HSBC - Interest
11/07/2024	£194.66	St Swithuns PCC - D Day Fundraising
01/08/2024	£72.68	HSBC - Interest
	£342.47	

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As resolved under Item 16.

Accounting Audit - Q1
Completed by Cllr Bentley

VOUCHER / PAYMENT NO	DATE OF ENTRY	SUPPLIER / RECIPIENT	£ AMOUNT	DATE CASHED / PAID	INVOICE UPLOADED AND CORRECT	ENTRY APPEARS ON THE SCHEDULE OF PAYMENTS
3	15.04.24	PG Skips	56.30	15.04.24	Yes	Yes. 15.04.24
4	15.04.24	Clerk	404.66	17.04.24	Yes	Yes. 17.03.24
8	16.04.24	NS Wheelers	24.25	17.04.24	Yes	Yes. 17.04.25
9	29.04.24	BT Business	32.53	29.04.24	Yes	Yes. 29.04.24
14	07.05.24	Cheswardine Community Shop	45.05	29.05.24	Yes	Yes. 24.05.24
21	21.05.24	B Glover	36.00	29.05.24	Yes	Yes. 24.05.24
25	29.05.24	Clerk	6.00	19.06.24	Yes	Yes. 19.06.24
26	29.05.24	Eon	425.90	24.06.24	Yes	Yes. 24.06.24
32	03.06.24	Shropshire Council	269.09	03.06.24	Yes	Yes. 03.06.24
34	14.06.24	Playsafe Ltd	240.00	22.06.24	Yes	Yes. 21.06.24
37	17.06.24	Moults of Shropshire	450.00	21.06.24	Yes	Yes. 21.06.24
39	17.06.24	Clerk	17.10	19.06.24	Yes	Yes. 19.06.24